



# POSITION DESCRIPTIONS

## Campus Ministry Team

2018-2019

Campus Ministry exists to send students into the world as those **rooted, built up, and established** in Christ in order to live for Christ and for the sake of the world. Colossians 2:6-7

### Discipleship

Providing experiences and spaces where students can grow deep as disciples of Jesus who pursue God's redeeming work in the world.

**Discipleship Coordinator** 9 positions: Colenbrander (2) Fern Smith (2) Hospers (1) North Suites (1) Stegenga (2) Bolks/CYV (1) Serve where they live as they oversee discipleship efforts in their living area. Provide experiences and spaces where students can grow in Christ, build community, and live missionally with others through D-Groups, large group programs and individual relationships.

**Prayer & Retreat Coordinator** (2 positions): Encourage awareness, knowledge, and practice of various forms of Christian prayer. Develop and promote off-campus retreat experiences that help students connect with God and live out their Christian life.

### Missions

Offering opportunities for students to minister by assisting those engaged in Christian mission locally, in the US, and around the world.

**Spring Service Partnership Coordinator** (2 positions): Recruit, train, debrief and provide logistical support for the Spring Service Partnership program, which sends out approximately 12–15 service teams during Spring Break. Previous SSP experience is preferred.

**Summer of Service Coordinator** (2 positions): Recruit, train, debrief, and provide logistical support for the Summer of Service program, which sends NWC students around the world to minister in the summer. Previous SOS experience is preferred.

**Justice and Service Coordinator** (2-3 positions): Coordinate programs and activities on and off campus that encourage learning and awareness of justice issues. Serving with the other coordinators and involving others on campus, they coordinate prison ministry, food distribution events (e.g. The Banquet, Then

Feed Just One), Juntos gatherings, awareness activities (e.g. human trafficking, clean water, poverty, homelessness, etc.), etc.

**Local Service Coordinator** (1-2 positions): Assess on-campus relationships with sports teams, wings, d-groups, classes, majors, FYS, DME, etc. and prioritize opportunities to best formulate partnership with our off-campus local ministry partners.

**Church Partner Liaison** (1-2 positions): Assess off-campus relationships with church leaders, youth group leaders, ministry leaders etc. and prioritize opportunities to best formulate partnerships with our students.

### Marketing

Creating opportunities to hear and see stories of what God is doing and keeping the campus informed of ministry opportunities.

**Marketing & Media Coordinator** (2 positions): Tell God's story and promote ministry opportunities using print, digital and social media. Create advertising and marketing strategy. Design and develop publicity pieces for programs or events using various distribution channels.

**Videographer** (1-2 positions): Shoot, edit, and publish videos. Assist Campus Ministry areas in telling stories of what God is doing.

### Worship

Create opportunities for hearts and eyes to turn to Jesus, give glory to God, and experience the power of the Holy Spirit.

**Worship Leader** (2-3 positions): Serve as musical and spiritual leader for a worship team. Assist in recruiting, auditioning, selecting and training musicians.

**Christian Community Coordinator** (1 position): Assist in integrating intentional Christian community through chapel, ncou rage, P&W, and other Christian formation programs. Recruit and equip peers to get involved.

# Campus Ministry Team

## GENERAL INFORMATION

### Team Structure

1. Campus ministry team (CMT) members serve in a particular ministry but are expected to collaborate often with other CMT ministries. On the application and during the interview, applicants must indicate particular ministry preferences. Campus Ministry staff will determine final placements.
2. Each CMT member works with and is accountable to a designated campus ministry staff member.
3. CMT members are selected through an application and interview process.

### Job Expectations

1. Oversee a particular area of ministry. This often includes coordinating events as well as recruiting, selecting, and training a team.
2. Give attention to his/her own spiritual development.
3. Participate in all meetings and training opportunities related to his/her position. This includes Spring 2018 meetings, required CMT Orientation beginning Sunday, August 12, 2018, regular CMT and ministry area meetings and a mid-year gathering in January.
4. Incorporate feedback given through regular meetings with staff.

### Hours and Payment

1. Employment officially begins with CMT orientation on Sunday, August 12, 2018 and extends thru May 10, 2019. CMT members must coordinate summer responsibilities to be able to attend fall CMT orientation beginning August 12. CMT members cannot be a RA, on O-Staff or a Multicultural Intern due to schedule conflicts with CMT orientation. Fall varsity athletes and athletic trainers must coordinate their schedule to attend a suitable portion of CMT orientation.
2. Students may not hold another campus contracted job in addition to CMT. However, they may be employed as student tutors, Food Service workers, and Admissions Ambassadors. They should not have major leadership or work responsibilities in addition to a CMT position.
3. CMT members are expected to work an average of 5 - 7 hours per week in their CMT position. The hours worked may be irregular, based on seasonal need. Though paid as a monthly stipend, hours will be monitored.
4. CMT members will receive approximately \$1350 per year. Payment is directly deposited four times per semester: Sep, Oct, Nov, Dec and Feb, Mar, Apr, May. Returning team members receive an additional \$100 per year.

## Selection Process

*Northwestern College seeks to more fully reflect the cultural and ethnic diversity of the body of Christ in its faculty, staff, administration and student leadership. Women and applicants from historically underrepresented groups are enthusiastically encouraged to apply.*

- Applicants must have a cumulative GPA of 2.0 or higher and be in good academic standing, exhibit Christian commitment and have leadership potential.
- CMT information and applications are available online under Campus Life on MyNWC.
- Included in the application are reference forms to be completed by the following: a) NW student, b) Residence life staff, c) NW faculty or staff.
- Deadline for applications: Midnight on Monday, March 19, 2018.
- Interviews: March 21-23 2018.
- Questions? Contact Barb Dewald at [bdewald@nwciowa.edu](mailto:bdewald@nwciowa.edu).

### Expectations of NWC Student Leaders

Student leaders play an important role in the Northwestern community and contribute in significant ways towards accomplishing Northwestern's mission, Vision for Learning and Vision for Diversity. Being selected to serve as a student leader is an honor—it recognizes a student's leadership gifts and potential. Northwestern staff members are committed to mentoring student leaders, helping them to grow in their positions and encouraging them to develop their leadership abilities. Due to their public roles on campus, Northwestern expects student leaders to follow, support, and enforce the college's standards and guidelines with highest integrity. Northwestern staff will consider potential student leaders' stances on college policies when selecting student leaders. In cases where a current student leader either (a) fails to abide by a campus policy, or (b) actively opposes a campus policy and/or states that they will refuse to live by that policy in the future, consequences may include, but are not limited to, temporary or permanent suspension from their leadership position. Consequences will be determined by the Campus Ministry staff on a case-by-case basis.